Covid-aware risk assessment

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| Name of Messy Church: |  | |
| Date of risk assessment: |  | |
| Date of Messy Church |  | |
| Name of person creating this risk assessment: | |  |

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| **Hazards identified?**  **Risk from it?** | **Who is as risk?** | **How are the risks already controlled? What extra controls are needed?** | **What has changed that needs to be thought about and controlled?** |
| *Hazard – something that may cause harm or damage.*  *Risk – the chance of it happening* | *Older people, vulnerable people, adults, teenagers, children, team members, households* | *Ways of making the activity safer by removing or reducing the risk from it* | *Keep checking throughout the activity in case you need to change it or stop it.* |
| For example:  Maintaining social distancing at arrival and departure. Higher risk of infection spread if social distancing not maintained. |  | Plan for staggered arrival and departure. Book a place in advance.  Mark out safe queueing distances for groups arriving at the same time.  Team member to meet outside and enforce distancing if necessary.  Consider limiting group sizes.  Ensure up-to-date details of all household members for use in ‘track and trace’.  Clearly mark/allocate household activity space.  Determine best way to communicate which space is for each household. |  |
| Maintaining social distancing during activity. High risk of infection spread if social distancing not maintained. |  | Ensure households stay within their household boundary.  If households are to receive activity equipment, materials, bags, boxes, etc., ensure items have been sanitised.  Communicate to households the expectation of keeping items within their boundary.  Allocate team member to ensuring people stay within their boundary at all times. |  |
| Hygiene of all ages present. Higher risk of infection spread if proper hand-washing not carried out. |  | Communicate sanitisation procedure to team and households prior to arrival.  Communicate sanitisation procedure to households before entry.  Provide hand sanitiser or hand-washing facilities for all on arrival, departure and during as required. |  |
| Hygiene of any toilets. Higher risk of infection if hygiene not carried out. |  | Allocate team member to toilet hygiene.  Any toilet facilities to be cleaned before and after sessions and during (after each use).  Safe storage of cleaning products to be considered.  Deep cleaning of facilities on a regular basis. |  |
| Hygiene of activity equipment. High risk of infection spread if hygiene not carried out. |  | Setting up team to sanitise hands before touching tables, chairs or equipment.  Sanitise activity equipment before use.  Limit volume of equipment used.  If using microphones, use different microphones for each person. Sanitise before and after use. |  |
| Use of outdoor spaces. Uneven ground, trees, family-unfriendly plants or bushes. Access to space less controlled, cannot be cleaned. Space may be used by useds who have not been altered to safety procedures. |  | Choose location appropriate to activity.  If possible, close off space to non-Messy Church users.  If not possible, allocate team member to deal with any safety issues from non-Messy Church arrivals.  Brief the team on boundaries.  Check location often ahead of session.  Hand-washing facilities for all participants to be made available. |  |
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